

CRONDALL PARISH COUNCIL

THE MINUTES OF A MEETING OF CRONDALL PARISH COUNCIL HELD ON MONDAY 15th June 2009 AT 7.30 PM. IN EWSHOT VILLAGE HALL

Present: Cllrs: Argent, Bredin (*from 8.02 p.m.*), Dorn (*from 7.45 pm*), Hebbroon (Vice Chairman), Payne, Shelford (Chairman), Vincent, Wilkinson, G. Baker (Clerk).

Apologies: Cllr. Behagg, Dobby, Sisk, Passmore.

337/09 APOLOGIES

Apologies for their absence had been received from the above Councillors.

338/09 APPROVAL OF THE PREVIOUS MINUTES

The minutes of the meeting held on 18th May, with the following amendment made manually to the copy of the minutes, were approved as a true record of the meeting and were signed by the Chairman.

Item 316/09 d) i. Page 2 'Cllr Argent' be added as the Proposer.

339/09 MATTERS ARISING FROM THE MINUTES

The Chairman advised that the Finance Committee meetings had not been held yet as Cllr Dobby had not been at recent meetings and therefore it had not been confirmed that he would be willing to accept the position of Chairman. There was no other Matters Arising from the previous minutes

340/09 ANNOUNCEMENTS FROM THE CHAIRMAN, AND THE CLERK

The Chairman advised that the Rushmoor & Hart Transport Forum and the HDC Annual Housing Forum would both be held on Tuesday 7th July which is the same day as the HDAPTC meeting would be held, in the evening, in Ewshot Village Hall; this hosted by the Parish Council (PC). He was not aware that anyone could attend the Transport Forum but Cllr Vincent volunteered to attend the Housing Forum. This was agreed.

341/09 DECLARATIONS OF INTEREST

No declarations were necessary.

342/009 PUBLIC PARTICIPATION

There had been no requests from members of the public to speak on agenda items.

343/09 DISTRICT COUNCIL REPORT.

Cllr John Bennison (JB) gave his report:

Conservation Area Review of Crondall - District Cllr Bennison had spoken to the Conservation Officer who was leaving next day. There would be no one to replace her as a permanent HDC employee but someone may be booked on a short term contract.

- CD joined the meeting at 7.45 p.m.

Cllr Bennison advised that the walkabout would be put back to end of the summer and he would take this up further with HDC.

Crondall Road Traveller Site – the planning application had not been verified or validated; an enforcement notice will be put in place next month;

The TAG planning Application for an increase in flights – this is a variation of Condition 8 of the Planning Conditions. from 27th July will go on for 16 weeks to 16th September and members of public will be given 6 weeks to comment.

Pyestock Appeal – there had been a delay on the appeal which has been put back to 6th August and they want Natural England to confirm that their opinion has not changed.

Cllr Bennison advised that he would be involved in Planning and Enforcement for the next year.

Drainage problems in The Borough – Cllr Benison wanted to speak on this but the Chairman decided to hold this item until Cllr Passmore joined the meeting as it was an agenda item he had raised.

Further to the Conservation Area Review the Chairman asked when the PC would need to send its comments on this and Cllr Bennison advised that the PC should send its comments and recommendations by the end of July.

Cllr Argent asked if it is a legal requirement for the District Council to have a Conservation Officer. Cllr Bennison was not sure but would ask what the requirement is in this situation. Cllr Vincent advised that it is a requirement that all Planning Application have to be viewed by a Conservation Officer and therefore HDC would be required to employ one.

Cllr Argent advised that TAG is making 2 Planning Applications. Cllr Vincent asked whether the applications proposal would result in an increase in flying time. Cllr Bennison advised that there was nothing in the application about increased flying hours.

Cllr Hebborn asked Cllr Bennison who is responsible for notifying Parish Councils of road closures. Cllr Bennison said he was normally notified of such closure and flags this to the PC. A notice has been posted on notice boards but not sent to the Clerk. The Clerk was asked to find out who the PC should complain to about lack of prior information.

344/09 AGENDA ITEMS

- a) Hart Local Development Framework Core Strategy Sustainability Appraisal Scoping Report.

As the closing date for the PC's response was 13th July it was decided to defer this item to the meeting of 6th July to allow the Council time to prepare its comments.

- b) Strategic Housing Land Availability Assessment SHLAA - HDC Consultation
Cllrs Argent and Dorn had produced a draft letter of response on this Report. The Chairman asked for any comments on this. Cllr Argent pointed out recent changes to the draft:

Item 1.12.4 – addition of South Warnborough PC comments;

In appendix D - land adjacent to Ewshot Hall - changed to read as per Cllr Shelfords e-mailed note.

- Cllr Bredin joined the meeting at 8.02 pm

The Chairman asked for any other comments on the on the matter. It was agreed that item 6.1 in the response be amended to read ‘across a busy junction.’ Cllr Argent will send the Clerk a revised draft which would then be sent out to those concerned.

Cllr Hebborn gave his thanks to Cllrs Argent and Dorn for all of the work they had put in on this response and the Chairman agreed.

Cllrs Argent and Dorn notified an interest in this item and would abstain from voting. The Chairman proposed the PC forward this response (*Appendix 1*) with a covering letter. Cllr Hebborn seconded the proposal 6 in favour; 2 abstentions.

- c) Blocking of foul drainage system in The Borough
This item was deferred awaiting Cllr Passmores’ attendance.
- d) Land to the rear of Rose Cottages, Ewshot Lane, Ewshot. Amendment to 09/00591/FUL changes to parking arrangements (Tuakana Dev.)

Cllr Vincent presented details of the amended application relating to six new houses at Ewshot Lane. The PC had refused the original application on insufficient parking arrangements and the fact that there had been no contribution towards Educational facilities.

HDC had requested that the applicant redistribute the number of parking spaces in order to reduce the impact on the residents of the new houses thus resulting in a reduction by 5 car parking spaces leaving 2 spaces per house. HDC parking standards would require 17 spaces for this number of dwellings. Cllr Vincent was aware that the Case Officer had found it necessary to park in Redfields Garden Centre and walked up to the site and so it is obvious this would also apply to visitors to the new dwellings. The amended plan shows cars parked in front of the properties but there are no spaces available for visitors. It was noted that the applicant had been made aware of the need for an S106 contribution to Education – although no contribution had been offered to date by the applicant.

The Planning Committee recommended refusal on the grounds that there is no contribution towards Education and insufficient parking according to HDC parking standards.

Proposal: The PC object to the application based on the reasons for its original objections i.e. the lack of contribution to Education and the shortage of parking spaces, which had now been reduced further and so our objections remain.

Proposal: Seconded by Cllr Wilkinson; All in favour of objection.

- e) Receipt and Approval of Final Accounts, Annual Risk Assessment, Internal Auditor's Report, Report on Review of Internal Audit, and Completion of the Annual Return for Financial Year 2008/09

The Chairman asked if there were any question on the documents which had been circulated prior to the meeting. Cllr Argent questioned that there was only section 1 attached to the Return Form. The Chairman advised that this was to be included as part of the Annual Return form.

The Chairman proposed that the PC accept the Final Accounts as presented us and the Internal Auditors report and that these can be signed. Cllr Argent seconded; all in favour of accepting the Final Accounts and signing of the External Audit form. The Chairman and the Clerk then duly signed the documents.

- f) Footpath to bus stops – Beacon Hill Road

A letter had been received from Marlborough Hill Residents Association (MHRA) regarding the lack of a footpath between the entrance to the Marlborough Hill Development and the adjacent bus stops at the top of Beacon Hill Road.

The Chairman had looked at area and tried to contact the MHRA member by email and advise that the PC is not responsible for constructing footpaths but that this would be carried out by HCC Hampshire Highways (HH). Until we receive further information from them we cannot do any more and should not pass to Hampshire Hghways until then. It was suggested that perhaps we could ask HH to trim verges but it was then agreed that the PC would not debate this at the moment unless anyone had any points to raise.

Cllr Bredin advised that there had been a meeting held at Cedar Lodge on 2nd June regarding this and he now has a letter advising of all the proposed changes to Beacon Hill signage and Bus Stops (*Appendix 2*) However, the PC had not been notified of the meeting and therefore had been unable to contribute. He would pass the information to the Traffic & Lighting (T & L) Committee.

The Chairman asked the T& L Committee to look at this and report back.

- g) Crondall Fete arrangements

There had been concerns about the arrival of an RAF Chinook helicopter at the fete and the fact that no one had asked us if they could land on PC land. There had been an exchange of e-mails with Matt Roberts Liaison Officer at RAF Odiham and he would be flying the helicopter. The Chairman had drafted a letter giving permission to land and take off. Cllr Hebbbron had received an e-m from Matt Roberts regarding the need to do a test landing before the day of the fete and he would also need permission for a test landing before hand and that the PC might like to attend the test.

Matt Robert (RAF) would need a colleague on the ground to keep the area clear of the public. The Chairman read out his draft letter for approval.

The Chairman proposed we agree to the event and send the letter (*Appendix 3*) as discussed. Cllr Dorn seconded the proposal; all were in agreement and the Chairman would send via e-mail tonight and then send hard copy as well

h) Purchase of ref books

Cllr Vincent had previously asked about purchase a Planning Reference book which would provide questions and answers on the New Planning System. The book published by RICS would cost £29.99. Cllr Hebbroon suggested the PC should seek advice from HDC Planning as to whether this is a suitable book or whether it could recommend something else. Cllr Vincent would look into this.

The Chairman recommended the purchase of the Local Council Administration reference book (known as the 'Yellow Book') the book covers all PC Regulations and the 8th edition would be available this month at a cost of £67.00. Cllr Hebbroon suggested the PC ask HDC if they would bulk purchase this item for PC's or ask HALC the same question. The Chairman agreed to do this. Subject to being able to obtain a cheaper copy all were in agreement to purchase the book.

i) Confirmation of Cllr Dobby as Financial Officer

As Cllr Dobby was not in attendance this item would be carried forward to the next meeting.

345/09 COMMITTEE REPORTS

a. GROUNDS COMMITTEE REPORT (*Appendix 4*)

- i. The minutes for the Grounds Committee meeting held on 1st June had been agreed in draft but not yet circulated.
- ii. Cllr Hebbroon had been re-elected as Chairman;
- iii. Mower problems – now at a manageable level;
- iv. Replacement swings – these are on hold pending review of the ROSPA report;
- v. Lease for Football Pavilion – following the query regarding the level set for the deposit it had been agreed that it would be reduced to £250; Cllr Bredin would provide a contact for the Football Club.
- vi. Fruit Trees Ewshot Recreation Ground - Cllr Bredin was to continue working on this.
- vii. Churchyard Path resurfacing – continues to go well;
- viii. Cllr Passmore had been talking to Aldreds (contractor) and they would be trialling granite dust on the surface of the paths;
- ix. Allotments – 1 request received;
- x. Hedge cutting – to be booked now and to be carried out by Poulsons in the autumn;
- xi. Ewshot Recreation Ground Gate – one post had rotted and Cllr Bredin had investigated a replacement but the gate is in good condition;
- xii. Broken frame swings Ewshot Play area had been removed.

Cllr Vincent asked if you have to be a resident of Parish to request an allotment as there is a waiting list at HDC from other areas. Cllr Bredin thought it had to be residents

Cllr Wilkinson asked if Crondall play Ground is strimmed as it needs strimming under the play equipment.

b. T & L COMMITTEE REPORT (*Appendix 5*)

- i. PFI Lighting Initiative - Cllr Argent advised that the T & L Committee are still considering the contract;
- ii. Parking of Van on pavement in Pankridge Street – T & L had received a reply from the occupier about this.

c. MEMORIAL APPLICATIONS AND BURIALS

The Clerk advised that there had been no recent applications received.

d. FINANCE REPORT (*Appendix 6*)

- i. Cllr Dorn questioned the BT refund of £230. The Clerk advised that BT had re-calculated the annual cost of the Phone Box Sponsorship and were refunding to all concerned.
- ii. Cllr Hebborn questioned what happened if we did not Sponsor or Adopt a box and the Chairman explained the options.
- iii. Cllr Bredin advised that there was a broken window in the Ewshot Phone Box. Clerk is to contact B.T. and request repair.
- iv. GS proposed acceptance of the Finance Report; Cllr Hebborn seconded; all in favour. The Finance Report was agreed and cheques signed.

346/09 CORRESPONDENCE (*Appendix 7*)

Nothing raised from the Correspondence pack.

347/09 ANY OTHER BUSINESS

- i. Cllr Bredin advised that there is a hard standing constructed across Stiller's Farm field in Ewshot Lane opposite Rose Cottages. It was agreed that HDC Enforcement should be told about this.
- ii. Cllr Argent advised that 'Keep Clear' signs had been fixed to the wall outside The Court, Croft Lane. The Clerk would contact HDC Enforcement regarding unauthorised signage in the Conservation Area.
- iii. Cllr Wilkinson advised of the mess by the bottle banks as all of the bins are full and overflowing. She had spoken to HDC and they had advised there had been a said there a mix up about who should be emptying the bins but will be emptying the blue bins twice weekly. It was also felt that the bins are not the right colour for a rural area and not big enough. Cllr Wilkinson was waiting to hear back from them. Cllr Wilkinson and Cllr Argent would be visiting the Alton recycling site.
- iv. Cllr Vincent advised that the 'Get With' programme for the young people starts at the end of July and the PC could refer people if they would like to attend.

- v. Cllr Vincent also raised the point that Peacocks Nurseries had installed more poly tunnels on the site that she had not seen a planning application for these. Cllr Bredin thought these were temporary structures but it was agreed that the Clerk should raise the matter with HDC Enforcement.
- vi. The Chairman advised that in the last HALC news letter there was a recommended spread sheet specifically for Parish Councils. He would try to obtain a copy and let the Finance Committee look at it to see if it would be of use for the clerk.

Meeting closed 21.00 hours

Signed:

Date: