

CRONDALL PARISH COUNCIL

THE MINUTES OF THE CRONDALL PARISH COUNCIL ANNUAL MEETING HELD ON MONDAY 18th MAY 2009 AT 7.30 PM. IN CRONDALL CHURCH ROOMS

Present: Cllrs: Argent, Behagg, Bredin, Dorn (*joined the meeting at 19.40*), Hebbbron (Vice Chairman), Passmore, Shelford (Chairman), Sisk, Wilkinson, G. Baker (Clerk)

Apologies: Cllrs. Dobby, Payne, Vincent.

Also Present: District Cllr. Bennison, County Cllr Glen (*joined the Public at 8.20 pm*)

314/09 APOLOGIES

Apologies for their absence had been received from the above Councillors.

The Chairman welcomed everyone to the meeting including District Councillor (DC) John Bennison and a member of the public. He then explained the business of the evening regarding the election of a Chairman for the coming year, and the subsequent election of Vice Chairman, Officers and Representatives to the Parish Council (PC) on the various Charities.

315/09 ELECTION OF A CHAIRMAN FOR THE MUNICIPAL YEAR

The Chairman asked for nominations for the position of Chairman.

Cllr Argent nominated Cllr Shelford;

The Chairman asked if there were any other nominations; no other nominations were proposed.

Proposal: Cllr Shelford to hold the position of Chairman;

Proposal seconded by Cllr Sisk; 7 in favour. 1abstention.

316/09 DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN AND MEMBERS OF THE PARISH COUNCIL

- a. Cllr. Shelford declared that he would be willing to accept the position of Chairman and signed the Declaration of Acceptance.

b. ELECTION OF OFFICERS AND REPRESENTATIVES TO THE PARISH COUNCIL

- c. The Chairman asked for nominations for Vice Chairman:

Cllr Shelford nominated Cllr Hebbbron;

The Chairman asked for other nomination – no further nominations were raised;

Proposal; Cllr Hebbbron to hold the position of Vice Chairman;

Proposal: seconded by Cllr Wilkinson; 7 in favour: 1 abstention.

d. ELECTION OF OFFICERS AND REPRESENTATIVE TO THE PARISH COUNCIL

- i. Planning Committee:

Cllrs. Vincent and Payne had advised the Chairman in advance that they were happy to remain on the Planning Committee if so required.

At this point Cllr Argent proposed that if Councillors are willing to stay on any of the existing Committees, and if all others agree with this, the Council make the appointments as they stand at present and confirm the Officers agreement at the next meeting.

➤ Cllr. Dorn joined the meeting at 19.40 hrs

For Cllr. Dorn's information the Chairman repeated the proposal that all Committees remain unchanged unless there were any dissenters. Cllr Dorn agreed with the proposal.

ii. The appointment of a new Finance Committee had been agreed at the meeting of 16th March 2009 item 282/09 (g).

As Finance Officer to the Parish Council (PC) Cllr Dobby would be a member. The Chairman asked for volunteers for the Finance Committee – Cllrs. Dorn and Behagg volunteered.

It was advised that the Finance Committee would not hold a regular meeting but probably quarterly at a time to suit members.

Proposal by Cllr. Argent: all existing Committees to remain unchanged and the new Finance Committee members to be as above

Seconded: Cllr Sisk; all in favour.

- iii. Anti Social Behaviour Working Group (ASBWG) and the Conservation Group – it was noted that it would not be necessary to nominate members as they are Working Groups only and not formal Committees.
- iv. Footpath Representative – currently Cllr Behagg who agreed to remain as PC representative;
- v. Tree Warden - currently Cllr Wilkinson who agreed to remain as PC representative;
- vi. Finance Officer – currently Cllr. Dobby – to be confirmed at next meeting;
- vii. Transport Representative - nomination of this representative would be left to the Traffic & Lighting Committee to nominate as appropriate;
- viii. Flooding – currently Cllr. Passmore who agreed to remain as PC representative;
- ix. Parish Plan Representative- currently Cllr Dorn the position is now included in the Conservation area review – Cllr Dorn would remain as PC representative;
- x. Village Hall Representative – currently Cllr. Wilkinson who agreed to remain as representative;
- xi. Ewshot Village Hall – currently Cllr Shelford who agreed to remain as PC representative;
- xii. Crondall Trust Society – currently Cllr Behagg who agreed to remain as PC representative;
- xiii. Crondall Traffic Advisory Group – Cllr. Argent - appointed by the Traffic & Lighting Committee;
- xiv. Hampshire District Association of Parish and Town Councils (HDAPTC) currently Cllrs Hebborn and Sisk who will remain as PC Representatives;
- xv. Farnborough Airport - currently Cllr Argent who will remain as PC representative;

e. ELECTIONS OF REPRESENTATIVES TO CHARITIES AND TRUSTS

- i. Crondall Trust: Dr William etc to remain until end of term
- ii. Fleet, Crondall and Crookham Welfare Trust members all to remain to end of terms.
- iii. Charity of Elizabeth Oliver currently Cllr Passmore who will remain as PC representative
- iv. Ewshot Fete Committee - Cllr Bredin felt it should be noted that he had been the Parish Representative for this Committee for the last 3 years and agreed to remain as the PC Representative.
- v. Crookham Alms House Charity – Currently Mr Bryan Day who is now retiring. A replacement to be found in due course

Proposal: Cllr Shelford proposed all appointments remain unchanged;
 Seconded: Cllr Wilkinson; all in favour.

317/09 APPOINTMENT OF BANK SIGNATORIES

- i. Cllrs. Dobby, Shelford, Hebborn, Passmore Bredin and the Clerk will remain as Bank signatories.

318/09 CONSIDERATION OF ANNUAL SUBSCRIPTIONS AND INSPECTION OF DEEDS AND TRUST INSTRUMENTS

It was agreed that Annual Subscription would be dealt with as they arose. Copies of PC related Deeds and Trusts had been provided members as required.

319/09 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20TH APRIL 2009

The minutes for the above Parish Council meeting were approved.

320/09 MATTERS ARISING FROM THE MINUTES OF 20TH APRIL 2009

Ref: Item 301/09 Para 5 Travellers - see District Cllr. Bennison's report below.
 Ref: 302/09 (e) Youth Worker - Cllr Shelford had not got much further in liaising with the Youth Worker but has made contact and will meet with her soon.

321/09 ANNOUNCEMENTS FROM THE CHAIRMAN, THE CLERK, AND MEMBERS' QUESTIONS

The Audit for 2008/09 would be carried out on 26th May 2009 -see below. Cllr. Dorn – move of 30mph sign in Well Road. Cllr Dorn had a meeting with HCC Highways and they had some ideas about this and are making progress. .

322/09 DISTRICT COUNCIL REPORT

District Cllr Bennison reported that regarding the Conservation Area Review he had spoken to Faye Walters and the Basingstoke Canal Conservation Area review is progressing and the report will be out shortly; they were ready to proceed with the Crondall Conservation Area Review and the consultation could start at the end of May and have the 'walkabout' at the end of June. However, the Conservation Officer is leaving HDC and there are concerns that this will delay things again as they have not yet been able to advertise the post. There is a possibility that the Consultant could do all of

the review and within budget and still start at the end of May with the 'walkabout' at the end of June. If Cllr Bennison finds anything more out he would e-mail the chairman and ask him to circulate.

Cllr Dorn commented that it would have been better to have known this sooner. Cllr. Bennison advised that the information had not been concrete and because of this he had not felt able to tell the PC sooner. Cllr Argent raised his concerns that once a decision was reached there would be no opportunity to change the core of what the Conservation Officer had decided. Cllr Bennison advised that there would be plenty of time for everyone to comment.

Cllr Hebborn suggested that perhaps the PC should let the Crondall Society know the current situation. Cllr Bennison was reluctant to do this due to possible changes.

Cllr Bennison advised that the Strategic Housing Land Availability Assessment (SHLAA) assessment is on HDC web site and lists sites all around Hart District which had been put forward by developers and land owners.

Regarding the 'Waterfront' application for 222 houses by Fleet Station using land in Crondall Road as a SANG – this application has been turned down. HDC preferred SANG funding to be concentrated at Hitchin's Lane instead of Crondall Road.

Cllr Bennison provided an update on the situation re the travellers in Crondall Road: last week there was an enforcement notice served and seven reasons given why this was imposed. The travellers have asked for the change of one of the caravans there as one traveller has 4 children and only a two bedroom caravan and would like to change this for a four bedroom caravan. HDC have agreed that they can do this and would put on mains water for them; this would certainly mean a change of caravan but not an additional caravan.

Cllr Argent asked why they have asked to change the caravan when there is no permission for them to be there at all. Cllr Bennison advised that this is one of the anomalies of the rules for travellers. He also advised that the travellers have asked for a change around and to put up a shed for a washing machine. As from Friday the planning application Friday was still not validated. When asked if the request is a variation of the planning application Cllr Bennison advised that it is an issue of the welfare of the children on the site.

Cllr Shelford asked Cllr Bennison if he can raise the point with the planners as to why the request for change of caravan had not been done officially.

Cllr Bennison had been asked whether travellers pay Council Tax and he found out that they do and that occupants of the sites at Star Hill and Penny Hill had been paying Pay Band A for the last twenty years.

- County Cllr Glen joined the Public at 8.20 pm
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323/09 DECLARATION OF INTERESTS

None necessary

PUBLIC PARTICIPATION

No members of the public wished to speak on agenda items.

324/09 AGENDA ITEMS

a) Feedback from the Annual Assembly

The Chairman had been disappointed by the poor turnout at the Annual Assembly as a lot of work went into preparing for it. He gave his thanks to all for attending and making presentations etc.

Cllr Hebborn advised that a larger number had attended the Crondall Society meeting which was held on a date close to the PC meeting. He suggested that in future years the PC should set a date for the meeting further away from other events and publicise it in a more prominent way.

b) Arrangements for Review of Internal Audit 26th May 2009

The Internal Audit will take place at Clerks address on 26th May and as it is a requirement that a member of the PC needs to be there as a formal presence the Chairman will attend but suggested perhaps a member the Finance Committee should attend in future years.

c) Lease for Football Pavilion

The Ground Committee had thought 20% to be an acceptable figure from sub-lettings. They recommended that Draft Lease circulated to members should be approved.

The Grounds Committee propose checking the condition of the club every three months. It is now in good condition and photos have been taken of the current condition for comparison purposes at the three monthly checks. A question was raised regarding item 8 (point 7) quoting 'seek permission'; it was agreed that the Football Club must obtain permission. This proposal was seconded by Cllr Bredin; all in favour.

The Chairman asked if the PC were happy to proceed with issue of the lease; Cllr Argent seconded subject to the suggested changes on the finer points of the wording as above all were in agreement.

d) Renewal of Tractor Insurance

Cllr Passmore felt that the renewal quote from Allianz at £552.00, which the Clerk advised was the same as last years quote, seemed rather high and suggested further quotes should be obtained. Cllr Passmore agreed to obtain a quote from NFU Mutual Insurance and the Clerk was to obtain another quote from Norwich Union. The Invoice from Allianz is to be put on hold pending the new quotes.

325/09 PARISH COUNCIL REPORTS:

a) Grounds Committee – minutes of the meeting 6th April 2009 (Appendix 3) had been circulated.

The Groundsman was experiencing problems with the new mower. Cllr Passmore had made some adjustments and improved the situation with the mower. The Committee has discussed temporary assistance for the Groundsman. The Chairman asked what form would that take and Cllr Hebborn advised that it would be assistance for 5 hours week. Mr Kevin Fox had been asked to assist and had agreed to start last Friday but didn't arrive and has since found other employment. The Grounds Committee will follow up other contractors. Cllr Shelford will provide a list of those who quoted last year.

Replacement swing seats – there are problems with the new swing seats as Wicksteed Leisure had changed the fittings and this now needs to be sorted out. The Clerk is to hold the Wicksteed Invoice pending clarification of the situation.

It had been decided that the Burial regulations remain as they are.

Tractor servicing is to be done.

b) Traffic and Lighting Committee - minutes of the meeting 5th May 2009 (Appendix 4) had been circulated.

Cllr Dorn provided the main points from the Traffic & Lighting Committee minutes as below. Cllr Dorn pointed out that County Cllr Glen had joined the public and he thought he had a County Council report for the PC.

- i. PFI Lighting Maintenance option – a decision is still to be made and needs to be made by June.
- ii. Salt bin requested for Marlborough Hill – this request will be refused.
- iii. Apparent Car repair business at Green Springs – to be raised with HDC Enforcement.
- iv. Lorry parking on Pankridge Street - had drafted a letter for Clerk to send.
- v. Hampshire Highways - better results from them in getting works moving and had a site meeting today
- vi. Ewshot 30 mph system now completed and a speed monitor van will be put in place
- vii. Installation of a post outside the Kings Head House has been reported to HDC Enforcement
- viii. HGV traffic - no progress on this matter.

Cllr Hebborn raised the matter of the painting of signs on Beacon Hill Road in view of the policy on excess signage. Cllr Bredin advised that this is part of legislation now and is a requirement when changing speed limits. Cllr Dorn advised that the Speed Indicator Device (SID) had recorded approximately 50 mph speeds mainly but a few at 90 mph.

a) Finance Sub-Committee (Members to be agreed)

See item 316 c (ii) above

b) Memorial Applications and Burials

The Clerk notified there would be two burials next week.

c) Finance Report to include agreement on Invoices to be paid.

The Chairman proposed acceptance of the Finance Report and payment of Invoices. Cllr Hebborn Seconded the proposal; all in favour.

326/09 **CORRESPONDENCE**

No comments on items of Correspondence.

327/09 **ANY OTHER BUSINESS**

- a) Cllr Shelford raised his concerns regarding the poor condition of the gate to Ewshot Recreation Ground. It was felt that the posts are rotten and therefore the PC would need three quotes for repair/replacement. Cllr. Bredin agreed to get the necessary work assessed and obtain the quotes and for the repair. It was suggested that the cost could be allocated to Grounds Maintenance.
- b) Cllr Wilkinson advised that the new bins located by the Bottle Banks had been mentioned to her by several residents as being unsightly in blue.
- c) Cllr Hebborn advised that he would like to speak to members of the Grounds Committee after the meeting.
- d) County Cllr Glen (who had joined the public section during the meeting) wished to pass his election report to the Clerk and to have this noted in the minutes.
- e) Cllr Shelford asked County Cllr. John Glenn for an update on the Secondary School places situation. Cllr Glen had heard that the majority of Crondall children have been placed. He had not spoken to Cllr. Kirk on the matter but believed Parish Cllrs. Dorn and Vincent had been very active on this project and asked for their input. Cllr Dorn had a meeting with parents on Thursday regarding responses to their questions on this. Cllr Glen advised that Cllr Kirk had said that in most cases children will get into schools they want this year.

The meeting closed at 20.58

Signed.....

Dated.....